

Town of Canterbury
Board of Selectmen
November 21, 2011

Selectmen Present: Bob Steenson
 Briggs Lockwood
 Tyson Miller

The meeting was called to order at 5:48 PM.

The Board held a brief discussion regarding sending notices to Canterbury residents regarding the December 3, 2011 Special Town Meeting. Jan will contact Mark Altman Company for mailing services.

The Selectmen signed:

A/P Manifest
Welfare Manifest
Payroll Manifest
Intent to Cut – Tax Map 209 Lot 21, Tax Map 209 Lot 15
Vacation Request for Mary Grady
Abatement – Carson
Appointment Slips
Sign placement request for Clough Tavern Farm

Bob made a motion to authorize Tyson Miller to execute the agreement with Ransmeier & Spellman to draft the Intervale Farm deed. Briggs seconded the motion.

Ronald Olzak attended the meeting to discuss the current assessment of his property on Hall Road. Mr. Olzak explained that he sent a letter to Cross Country. Mr. Olzak explained that the lot next to him owned by A & B Vending, the land is assessed less than his property. Mr. Olzak has made no improvements to the property. His assessment went from \$54,000 to \$94,800. The Board will have Roger contact Mandy at Cross County Appraisals to discuss.

Ron thanked the Board.

Road Agent, Phil Stone, Jim Sawicki and John O'Connor attended the meeting to discuss his proposed 2012 budget. Phil submitted an estimate to repair and resurface the pavement at the Municipal Building. He also submitted copies of the bridge drawings for Old Tilton Road.

Bob asked if sandblasting and painting the bridge on Randall Road was next in the schedule.

Phil explained that he had to estimate the equipment repairs as it is hard to predict.

Phil reported that he will be submitting a warrant article for a new truck to replace the 1999 Sterling. He will keep the sander but will get a new plow. The total price for this vehicle is \$150,495.00.

A discussion was held on replacing the radios in all the departments.

Phil reported that Kent Ruesswick contacted him regarding having a separate budget for the Town vs. the Cemetery. Phil explained that in the past, they have repaired the headstones and per Kent, it is not the responsibility of the Town but it is the owner's responsibility.

The Board reviewed the proposed budget.

Road Tar - \$50,000 increase to resurface Morrill Road

Phil reported that Transfer Station Manager Adrienne Hutchinson would like to encumber funds to 2012 and have a Hazardous Waste Day.

Phil stated that he wanted to discuss the Holiday pay schedule. Phil stated that he looked up last years and they were paid for Veteran's Day.

Bob stated that the existing policy is clear. The concept of the policy is for the employee not to lose any money due to a holiday, not to receive extra pay. If the holiday falls on a scheduled work day, holiday pay is received. If the holiday falls on a day when it is not a scheduled work day, holiday pay is not received. Phil stated that his department is on call and feels that they are entitled to all the holidays. Bob stated that if the Department wants to propose something else, they would listen to the proposal. Bob stated that if they were to pay these days in addition to their pay, they would need to figure out the costs.

It appears that the Highway changed the system and took another day off instead of the holiday. Phil reported that he had discussed this with Roger.

Jim Sawicki stated that instead of receiving a letter with their paystubs, he felt that Roger should have called them to discuss this.

The Selectmen agreed to consider an alternate policy and calculate the costs.

Jim expressed concerns about being called in on a holiday, if he doesn't get holiday pay; he loses his incentive to come in.

Bob again stated that the policy is structured to ensure employees do not lose money because of the holiday. The policy works the same for part-time and full-time employees.

Briggs suggested that they look at the 2012 calendar and see where the holidays fall. Bob explained that the policy needs to be applied consistently to each department.

Ty stated that if the Highway Department went back to a 5-day work week, they would receive all the holidays. Ty felt that a 5 8 hour days are better for the Town. A brief discussion was held on the benefits of a 5 day work week vs. a 4 day week.

The Selectmen will review the current policy and calculate the costs should the policy be amended.

Jim stated that he was upset about getting the notice in his paycheck instead of a phone call.

The Board thanked Phil, Jim and John O'Connor for attending.

Bob left the meeting to attend a Conservation Commission Meeting at 7:45 PM.

Fire Chief Pete Angwin and Don Maurer attended the meeting to discuss their proposed 2012 budget. The proposed 2012 budget was reviewed.

A brief discussion was held on the EMT Support Reimbursement budget line.

Pete explained that he will be submitting a warrant article for an exhaust removal system, 20 +/- air packs, thermal imaging camera, fill stations for the air packs and an air compressor. These will be purchased largely through a Federal grant, with approximately \$13,000 coming from taxation.

A discussion was held on putting up a small roof over the Gas Regulator located by the rear of the Police Station. The Board asked Jan to contact Construx.

The Board thanked Pete and Don.

Police Chief John LaRoche attended the meeting.

Bob returned to the meeting at 8:20 PM

John introduced Kyle DiFruscio. John would like to hire Kyle to fill a vacant part-time position.

Kyle explained that he is a full-time seasonal employee with the Marine Patrol. He has attended the Police Academy and is part-time certified.

John reported that Kyle will work 16 hours a week through the winter.

The Board thanked Kyle for coming in.

The Chief and Selectmen reviewed the proposed Police 2012 budget.

John reported that he had received a deal to replace the failing computers in his department. The Selectmen authorized John to purchase the replacements.

A brief discussion was held on procedures for the Special Town Meeting.

The Board thanked the Chief for attending the meeting.

Bob reported to the other Board Members on his meeting with the Conservation Commission with regards to seeking the endorsement of the Conservation Commission for the sale of Canterbury Intervale Farm.

Bob suggested that the Board draft a letter regarding the sale of Canterbury Intervale Farm to the Townspeople via mail. The Board asked Jan to contact Mark Altman for mailing services.

Bob made a motion to send an informational letter to the Townspeople regarding the Special Town Meeting. Ty seconded the motion. All in favor by roll call, motion carried.

The Board reviewed correspondence from a residence regarding setting up a collection drop off box at the Sam Lake House for pet food, etc. The Board was in favor of the concept, but felt that the Sam Lake House was not the best location. The Board suggested that the collection box could be placed at the Transfer Station.

Bob made a motion to adjourn the meeting at 9:45 PM. Briggs seconded the motion. All in favor by roll call, motion carried.

Respectfully submitted,

Jan Stout
Administrative Assistant